



**BELLS UNIVERSITY OF TECHNOLOGY, OTA  
OGUN STATE, NIGERIA**

**INFORMATION TO CANDIDATES OFFERED ADMISSION**

**STEPS FOR CLEARANCE**

**Prospective students are expected to take the following steps:**

1. Arrange and submit at the Admission Office, the required documents as listed in document 1 <https://www.bellsuniversity.edu.ng/information-to-candidates-offered-admission-by-bells-university-of-technology-on-jamb-caps/>
2. Proceed with endorsed copy of JAMB Admission letter to the ICT Resource Centre for profiling
3. Pay Acceptance fee after profiling 4. Print the following from the portal:
  - a. Receipt of Acceptance fee and sign at the Bursary Department
  - b. Acceptance Form
5. Submit documents listed under item 4 above for Stage II clearance at the Admission Office
6. Obtain University Admission Letter
7. Collect Students Orientation Folder
8. Fill sign and submit all enclosed forms. Please make personal copies for keep
9. Fill and sign admission clearance list.